



# OFFICE OF THE SHERIFF

**Sheriff John Ward**

**94235 MOORE STREET, SUITE 311**

**29808 Colvin Street (Physical)**

**GOLD BEACH, OR 97444**

**(541) 247-3242 - (800) 543-8471**

**FAX: 541-247-6893**

## **REQUEST FOR COPY OF SHERIFF CASE REPORT/INFORMATION**

**Purpose.** The use of this form is intended to assist in processing routine requests for copies of police case incident reports and other routine administrative records maintained by the Sheriff. Any requests for records that are overly time consuming to process may be referred to the Curry County Clerk's Office for handling of the request.

**Adult Records/Information.** Sheriff case reports will be released in accordance with existing public records law, except in those cases where such release meets one or more of the release exemption criteria in ORS 192.501, or other relevant statute. If a record request is denied, the Sheriff's Office will provide the appropriate statutory reference for the denial.

**Juvenile Records/Information.** The content of juvenile records may be disclosed to certain parties under certain circumstances (ORS 419A.255). When such disclosure is authorized by law, the Curry County Juvenile department is the agency responsible for disclosing youth and youth offender records if the records are subject to disclosure (ORS 419A.255[8]).

**Fees.** Fees can be paid by check, cash, money order, or credit card (vendor charges fee)

Please remit fees to-

Curry County Sheriff's Office- Attention records

94235 Moore Street Suite 311

Gold Beach, OR 97444

<b>Date of Request:</b>	<b>Date of Incident:</b>	<b>Case #:</b>	<b>Regarding Name:</b>
<b>Name of Requestor:</b>	<b>Telephone:</b>	<b>Mailing Address of Requestor:</b>	
<b>Description of Requested Item(s):</b>			

<b>Items Provided</b>	<b>Cost Per Item</b>	<b>Items</b>	<b>Cost</b>
Incident Report/Dispatch Record/Jail Record/Other Reports	\$25		
Photos on DVD	\$25		
<b>Total Cost</b>			